



REGULATIONS FOR ADMINISTRATION OF THE MEMORIAL GARDEN

The Memorial Garden of Saint James Episcopal Church is a sacred domain within the beautiful churchyard cemetery of our parish. It is an historic and cherished landmark in the heart of Lancaster and welcomes reverent visitation, remembrance, and prayer. The Memorial Garden is dedicated for the interment of the sacred ashes of members of Saint James Episcopal Church.

ADMINISTRATION: The management, engraving of names on the monument, the providing of printed information, planting, and maintenance of the garden shall at all times be under the supervision of the Memorial Garden Committee, a sub-committee of the Buildings and Grounds Committee of the Vestry of Saint James Church.

PERSONS ELIGIBLE: The Memorial Garden is intended for the use of members of Saint James Church and their immediate families. The Rector may waive this requirement at his/her discretion.

PLACEMENT OF ASHES: Interment of ashes shall comply with these rules adopted by the Memorial Garden Committee and Vestry. Specific interment locations are not marked, although the general location of sacred ashes will be entered in the church register. The sacred ashes shall be placed within biodegradable containers and interred in the earth in the manner determined by the Memorial Garden Committee.

OFFICIAL RECORDS: The church office shall record the names, dates of birth and death, and the date of the interment of ashes. These records will be entered in the parish register where all vital historic information is preserved.

ENGRAVED NAMES: Soon after interment, the name of each person whose ashes are placed in the garden, together with year of birth and year of death, will be engraved on a Memorial Garden Monument. These monuments are the only markers permitted. Memorial Gifts may be given to the church to provide other enduring remembrances of a loved one (consult the church office for further information).

APPLICATIONS REQUIRED: The Memorial Garden of Saint James Episcopal Church is church property and a non-commercial service. Lots are not sold, no deeds are issued, and interment sites are neither boundaried nor marked in any way. Those persons desiring to have their own sacred ashes or the sacred ashes of family members placed in the memorial garden shall make application on the forms available through the church office and the church website (www.stjameslanpa.org). The application fee shall be established by the Vestry. Applications are considered incomplete until fees are paid in full.

Necessary amendments to these regulations and fees may be made by the Vestry of Saint James Church at any time with appropriate notification made to members of the congregation.